



**ANNUAL INCOME TAX FORM FOR THE PERIOD OF  
1 JANUARY 2006 TO 31 DECEMBER 2006**

**TLRS  
FORM NO  
TLRS-IT 1  
(2006)**

Taxpayer Name: \_\_\_\_\_

TIN: \_ \_ \_ \_ \_

If you were not in business for the whole year, or if you had an approved substituted accounting period, specify the period that this form relates to: \_\_\_ / \_\_\_ / \_\_\_\_\_ to \_\_\_ / \_\_\_ / \_\_\_\_\_

**Q.1 ARE YOU AN INDIVIDUALLY-OWNED ENTERPRISE?**  
(PLEASE SEE Q.1 IN THE 2006 INCOME TAX FORM INSTRUCTIONS FOR MORE INFORMATION)

**YES**  **NO**

**Q.2 ARE YOU AN INDIVIDUAL ENTERPRISE AND A RESIDENT OF TIMOR LESTE FOR TAX PURPOSES?** (PLEASE SEE Q.2 IN THE 2006 INCOME TAX FORM INSTRUCTIONS FOR MORE INFORMATION)

**YES**  **NO**

Will you be completing an income tax form for the year commencing January 2007?

**YES**  **NO**

IF 'NO' PLEASE PROVIDE A REASON:

Please specify dates of business closure/sale and all relevant details

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Description of main business activity:

<b>CHANGE OF TAXPAYER DETAILS</b>			
If your registration details have changed please provide the new details in the section below			
<b>Change of taxpayer name:</b> (You must provide documentary evidence to verify your change of name)			
<b>1. Individual Enterprises (Sole Traders)</b>	Family name:	First name:	Other names:
<b>2. Non-individual Enterprises (i.e. Companies, Pshps)</b>	Registered Enterprise Name:		
<b>Change of trading name:</b>			
<b>Change of main trading address:</b>			
House/Bldg No.			
Village:			
Street Name:			
<b>Change of address for correspondence:</b>		Sub-district	District
House/Bldg No.			
Village:			













**Employer's Annual Wages Tax Withholding  
Information Form**

**TLRS Form No  
TLRS-WR1**

**Lodgment due 15 March 2007  
Payment if there has been a shortfall is due by 15 March 2007**

**Instructions on how to complete this form may be found on page 8**

<b>Total Gross Wages Paid</b>		
Total Gross Amount of Wages Paid during 2006 tax year	05	

<b>WAGES TAX RECONCILIATION</b>		
Total amount of wages tax payments made to the TLRS in respect of the 2006 tax year.	10	
Total amount of wages tax deducted from your employees wages in respect of the 2006 tax year.	20	
Difference (if line 20 exceeds line 10, this is a shortfall).	30	

If the amount that you have at line 10 is not the same as the amount at line 20, refer to instructions on page 8 about what to do.

<b>EMPLOYEE INFORMATION</b>	
Total number of paid employees employed as at 31 December 2006.	

<b>TAXPAYER NAME:</b> .....	<b>TIN:</b>	
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**EMPLOYERS DECLARATION:**

I, (full name) ..... declare that the information that I have provided on this form is true, complete and correct.

Signature: .....

Telephone Number: ..... Date: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_

**Timor Leste Revenue Service**

**Payment Slip** – Wages income tax shortfall payment for the year ended 31 December 2006

Amount Paid \$ \_\_\_\_\_

TIN: .....

**Bank Account Number: 286442.10.001**

## GENERAL INSTRUCTIONS FOR COMPLETING YOUR ANNUAL WAGES INFORMATION FORM

This form must be completed if you paid wages to any of your employees for all or part of the year. The form must generally be completed at the end of the financial year and after any deductions for the last payment period have been paid. This form, together with any payment, is due on 15<sup>th</sup> March following the end of the previous year. If this day falls on a weekend or a public holiday, the form and payment are due on the next business day.

If you have a shortfall payment to make you must make this payment at the same time that you make your annual income tax payment.

**Total Gross Wages Paid:** Enter the total amount of wages paid to all employees during the 2006 year.

### Wages Tax Reconciliation:

- **At line 10** enter the total amount of Wages Tax you paid to the TLRS during the 2006 year.
- **At line 20** enter the total amount of Wages Tax you deducted from employees' wages during the year.
- **At line 30** enter the difference between **Line 10** and **Line 20**. If Line 20 is greater than Line 10 you have a shortfall and must pay the amount using the payment slip on page 7. If Line 20 is less than Line 10 you have an overpayment and should seek advice at the Dili District Office.

**Employee Information:** Enter the number of employees you had employed as at 31 December 2006. This includes both those employees who were subject to wages tax and those who were not.

**Taxpayer Name:** Enter the Registered Taxpayer name and TIN number here.

**Employers Declaration:** Enter you name, signature and the date.

**Payment Slip:** If you have a payment to make complete this section and present with payment at the BNU or to the District Finance Officer in Baucau or Maliana. Refer to payment location details on page 2 of the Annual Income Tax Form Instructions.