
NATIONAL DIRECTOR FOR AID EFFECTIVENESS

Name: José António Fátima Abílio

Photo



Profile :

1) Place /date of birth:

Mr. José was born in Fatuberliu, 14 Mei 1958.

2) Education,

- From 1965 to 1969 I studied at the D. Nuno Alves Pereira School, in Soibada. I did my primary education exam in 1969 and obtained a diploma;
- From 1969 to 1973 I studied at the Prof. Silva e Cunha School. I did my high school exam and obtained a diploma;
- From 1973 to 1975 I attended a General Course on Construction, which I could not complete in view of the coup between UDT and FRETRELIN, following the Portuguese Revolution of 25 April 1974;
- From 1985 to 1989 I studied at the Public Administration Academy of Malang – Indonesia. I did my exam in 1989 and obtained a D III degree in Public Administration;
- From 1994 to 1997 I studied at Gadjja Mada University – Yogyakarta, Indonesia, at the Faculty of Social and Political Sciences. I did my exam in 1997 and obtained a Bachelor degree (S1) in Social and Political Sciences.

3) Training

- Attended an Intensive Training of Public Administration for one month in February 1997 organized Local Government during the Indonesian occupation, with certificate;

- Attended an Organization and Management training for 2 weeks in June 2001 organized by UNTAET in Dili, with certificate;
- Attended training on the Senior Management Program for 2 weeks in September 2001, organized by the Center of Academy of Public Administration in Dili, with certificate;
- Attended an English Training course for 3 months (Oct- Dec 2001) auspice by UNTAET in Dili, with certificate.
- Attended a course of Portuguese Language for 7 months (November 201 to July 2002, organized by Instituto de Camoes in Dili.
- Attended a computer course on Microsoft Word e Microsoft Excel for one week in June 2001 organized by Insituto Camoes in Dili (certificate).
- Attended a workshop on “Development Program in the International administration” for one week in December 2001 auspice by Canada and Singapore (with certificate).
- Attended the workshop - Video Conference on Fighting against Rural Poverty (Strategies for the Rural Development in Eastern Asia), of which the participants (World Bank DLC Washington, Thailand GDLN, Srilanka GDLN, Vietnam GDLN and East Timor GDLN) for 4 days in June 2002, auspice by the World Bank (with certificate).
- Attended the workshop on Financial Planning for 10 days in January 2003, organized by IMF and the government of Singapore at the IMF-Singapore Regional Training Institute (STI).
- Attended a training on the “Monitoring and evaluation of results” for 27 hours in September under auspice of cooperation between Ministry of Planning and Finance and JICA.
- Attended the workshop of the Developing countries for over 3 weeks in November 2003 auspice by the Asian Development Bank (ADB), Manila, Philippines.
- Attended a workshop on the Basic Approach for over 3 weeks (June 2004) auspice by JICA (Japan).
- Attended training on “post Conflict Country” over 2 weeks in Kuala Lumpur, under the auspice of Malaysia and JICA (Japan).
- Attended an English intensive training in Darwin, Australia (February- April 2007).
- Attended training on Informatics Platform over 2 weeks in August 2009, in Portugal.
- Attended training on Program Planning Management and Development (PPMD) from November 1st to December 2009 in Manila, Philippines.

4) Experience,

Chefe de Gabinete da Ministra das Finanças also taking up the position as the interim Director of the Aid Effectiveness Directorate from

26 Maio de 2009 to May 20....

- Manage external assistance funds for Timor-Leste;
- Collect financial and accounting information related to any official source of external assistance, including non-budget and technical, according to each planning, effective results and indicators as defined by the Paris Declaration;
- Provide support to the different ministries in the process of decision making regarding the efficient utilization of the external assistance.
- Provide necessary information regarding the external assistance towards the budget planning;
- Assist the line ministries and development partners in the attainment of the objectives regarding the coordination of the external assistance;
- Prepare profiles of the development partners and regularly share with the ministries, development partners and stakeholders;
- Maintain a reliable data base of the development partners projects in order to improve quality and impacts;
- Improve coordination of external assistance and providing regular secretariat support to the Timor Leste Development Partners Meeting;
- Provide updated information regarding activities of the National Authorization Office (NAO - Gabinete Nacional de Autorização - GNA) funded by CE and PCMF, which have to be regularly shared with the ministries and development partners;
- In conjunction with the Delegation of the European Commission in Timor Leste, manage the European Fund of the Development;
- Any others as attributed by the law;

Chefe de Gabinete da Ministra das Finanças also taking up the position of the Director Geral Interino de Administração e Finanças - 1 January 2009 to May 2009.

- Ensure the technical leadership and supervise operation management of the Direcção Geral de Administração e Finanças
- Perform administrative and disciplinary authority against the staff of the Direcção Geral de Administração e Finanças

- Guarantee monitoring and evaluation of programs, plans and activities of the Direcção Geral de Administração e Finanças
- Participate in the meetings of the Comité do Superior da Gestão das Finanças
- Issue opinions and provide technical support in the area of administration and finance to the government as a whole, and to the Minister of Finance in particular;
- Approve necessary instructions towards the functioning of the activities in the Directorate General;
- Perform other competencies that are attributed in accordance with the law or as delegated by the Minister of Finance;

Chefe de Gabinete da Ministra das Finanças also taking up the position as the Interim Director of the Administration and Information Technology – 2007 to December 2008.

- Provide administrative support to the Minister of Finance in the area of administration;
- Assist the Minister of Finance in the management of the ministry;
- Guide the directorates in the implementation of their programs and activities;
- Supervise the directorates of the Ministry of Finance;
- Develop plans and strategies to ensure the functioning of the directorate of the Administration and Information and Technology – MoF;
- Manage, develop and supervise the Administration and Information and Technology.

Deputy of the National Director of the Planning and Coordination of External Assistance i April to August 2007.

- Support the Director of DNPCAE
- Acting as Facilitator of PIS;
- Member of Secretariat of International Compact and involve in the coordination with the Political Parties, Civil Society (academics, NGOs, religions, Associations and others in the national or district level);

Head of Department of Planning and Monitoring (July 2003 to March 2007)

- Coordinate all AAPs (Plano de Acção Anual) and e QRM (Matriz do Relatório Trimestral) of all ministries, Secretaries of State and other government agencies;
- Guide the ministries in the process of formulating the AAPs and QRMs to the ministries in coordination with the focal points of the Budget Directorate;
- Acting as focal point of the National Directorate of Planning and Coordination of External Assistance for the Ministry of

Transports, Communications and Public Works and the Ministry of Planning and Finance;

- Supervise the Division of the Planning and Monitoring;
- Develop action plan and implement specific projects with the long term development planning to be fed in RDTL;
- Monitor the realization of development programs throughout the country and guide and provide political information in conformity with the geographic conditions;
- Establish links with the district administration with wide coordination and support the functioning of the district development and prepare mechanism for the district planning;
- Support the PIS (Programas de Investimento Sectorais) team in coordination with the Sectors involved, in the preparation process and finalization of documents of PIS;
- Acting as facilitator of the Sectoral Investment Program (August 2004 until now). Part of the PIS team in the establishment of the Sectoral Working Groups.

Comissão do Plano de Desenvolvimento Nacional (2001 to June 2003)

Vice-Director:

- Assist the Director in the management and development of the works of the unit;
- Monitor the realization of sectoral programs including the objective of the budget and other indicators;
- Develop political information within the realization of the sectoral development;
- Develop action plan and implement specific projects with the long term development for the RDTL;
- Monitor realization of the development programs countrywide and guide /provide political information in accordance with the geographic situation;
- Establish linkages with the district administration with widen coordination and support the well functioning of district development and prepare mechanisms for district planning;
- Represent the Commission for National development in the absence of the Director;

Commission for District Development Plan, Manufahi District (1997-1999)

Head of section:

- Coordinate and supervise the realization of the sections works in terms of physical and equipment;
- Collect data of the agencies including the Administrative Council, sub districts and sucos for the development plan;
- Coordinate with related agencies regarding the planning and implementation of projects;

- Organize planning in particular in the area of physical and equipment;
- Site monitoring and supervision of projects implementation
- Prepare and submit reports to the head of unit.

Sub district Administrator of Alas District Manufahi (1990-1994)

- Coordinate the activities of the heads of military and police in the sub district (Comandante Militar e Chefe da Polícia)
- Responsible for the well functioning of the public administration of sub district Alas;
- Responsible for development and administration of the sub district and sucos in the area;
- Supervise implementation of education in the sub district and sucos
- Coordination with related agencies towards improvement of living conditions of people;
- Conflict resolution;
- Regular report to the District administrator regarding governance, development and social welfare.

Governance Section -sub-section suco- Secretariat of District Administration - Manufahi (1984-1989)

- Implement related tasks of the sub section suco- governance
- Data collection and elaboration regarding Suco
- Correspondence
- Reports making.

Related information - current jobs according to the Ministerial Diploma

Chefe de Gabinete – August 2007 – present

- Supervise all activities executed under the Office of the Minister of Finance
- Prepare and coordinate the production of important documents including state regulations as required by the Minister
- Exercise financial and other delegated authorities, as required
- Represent the Minister in meetings and attend to other delegated assignments, as required;
- Coordinate meetings at the Minister level, on behalf of the Minister;
- Establish all necessary liaison between all directorates (and the director) and the Minister;
- Participate in all inter-ministerial level meetings called for, with other line Ministries;

- Provide oversight on the efficient and effective operations of the Ministry;
- Submit routine and regular reports on all activities carried out;
- Execute other tasks designated by the Minister, as required;
- Perform such other functions within his/her competency as maybe required by the Minister and/or the Ministry

National Director of Aid Effectiveness for External Assistance – 30 July 2010-present.

- Manage external assistance funds for Timor Leste;
- Collect financial and accounting information related to any external assistance source, including non-budget and technical taking to account its planning, results and indicators as defined by the Paris Declaration;
- Support the line ministries in the decision making process towards efficient and effective external assistance;
- Provide necessary information regarding external assistance for the budget planning;
- Assist the line ministries and development partners in the achievement of objectives in connection with the external assistance coordination;
- Prepare profiles of development partners and regularly share with relevant ministries, development partners and stakeholders;
- Maintain reliable data base of projects from the development partners in order to improve quality and impacts;
- Improve coordination of the external assistance while providing regular support to the Secretariat of TL DPM;
- Provide updated information regarding the activities of the office of NAO (Gabinete Nacional de Autorização -GNA) funded by CE and PCMF, which must be regularly shared among the relevant ministries and development partners;
- Manage the European Fund in conjunction with the Delegation of European Commission towards the development of TL;
- Any other tasks as attributed by the law in force in TL.