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**HEAD OF DEPARTMENT OF SUPPORT TO THE REGIONAL CENTRES  
GOVERNMENT ASSET MANAGEMENT**

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**Name: Dul Manuel Santos**

**Photo:**



**Profile**

**1) Place/date of birth:**

Mr. Dul Manuel was born in Ossu on 25 April 1962.

**2) Education:**

- Mr. Dul Manuel finished his primary school in Liaruca - Ossu in 1973, then later in 1980 in the SD Angkasa Rajawali Lanud – Baucau. Later he consecutively completed his Junior High School in Biak – Irian Jaya (Indonesian) in 1989 and Senior High School in 1999 in Biak Irian Jaya.
- He then strived for higher education and achieved his Bachelor degree in International Relations in UNPAZ, Dili in 2007.

**3) Training.- Mr Dul attended a arrange of training courses as follwos:**

- Training in English Conversation, in Biak Irian Jaya, for 3 Month in 1997;
- English language training in CISPE – ETPA for 56 hours in 2001;
- Portuguese language training in CISPE – ETPA for 6 month in 2001;
- He completed computer training for 42 hours in 2001 in Dili;
- Has attended organization and management training course which was conducted by Civil Service Academy in 2001;
- English Language training - in the “ETELI UNDP Counterpart training”- for 60 hours in 2004;
- *Completed the Course of “Disseminação de Lei função Pública no. 8/2004” at the National Institute of Public Administration in Dili in 2004;*
- Has attended the “DIRECÇÃO e LIDERANÇA “ training at the “Instituto Nacional de Administração e Centro Ensino a Distancia de Dili”, Timor in 2005;

- *Training of Trainer (TOT) course supported by AETCBF in 2005;*
- Completed Human Resources training in INAP – Dili, in 2005;
- Attended a communication training course in 2007;
- Free Balance System and Vehicle Operational and Maintenance Technical Management Course in 2008.

#### 4) Experience:

- Basic Military Recruitment for TRIPICAL TROOP AIR FORCE in Solo, 1980~1981;
- Spara Commando (PARACHUTE TROOP one SPECIAL INDONESIAN AIR FORCE) in 1983-1983(3months) in Bandung, West Java;
- Dan Team Korpaskhas Angkatan Udara, Joined Military Exercises along with the Australian Royal Air Force in Force and Indonesian Air Force, in 1998, for 2 weeks, in Jayapura, Irianjaya;
- Military Defense Exercise in the territory of Asia Pacific between USA, and Indonesian Air Force, in 1996-1996, 1 week in Biak-Irianjaya;
- In 2000 Mr. Dul Manuel worked at Ciskei - ETPA, and on September 2001 he moved to Central Administration until he now at the DNGPE (ASSET), in the position of Focal Point/Chief of Department of Regional Center Support of the DNGPE;
- In 2003 until 2008 he was doing report, as well as preparing AAPs and QRMs;
- And as a Logistic and Management Officer he was responsible to monitor and control the Government Assets, and maintain or organize temporary Staffs and etc.

#### **Related information**

*The Head of Department of Support to the Regional Centres Government Asset Management has the following TASKS:*

- Exercise, in the regional centres, the competencies assigned to the department, of management and Disposal of Movable Assets, as provided in the articles 36 and 37 of the present diploma;
- Prepare the annual reports of the Department operations;
- Develop the short medium and long terms work plans;
- Perform any other duties assigned by law or delegated by the National Director or Director General.