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## HEAD OF DEPARTMENT OF REVIEW EXPENDITURE

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**Name: Salomão Yaquim**

Photo



### **Profile**

**1) Place/Date of Birth:**

Was born in, Dili, on July 31, 1964.

**2) Education**

- Finished his Primary School in Atauro in 1981;
- Finished his Junior High School in Dili in 1984;
- Finished his Senior High School in Dili, in 1987;
- Achieved DIII on Informatics Management in Jogjakarta -Indonesia in 1999
- Currently studying the Economic Management in UNPAZ Dili, and has finished his theory degree (Bebas Teori) remaining now the final written assignment (to be concluded).

**3) Training**

- Commercial Development course in the Ministry of Economic Development and environment, on 22 – 31 March 2004 (with *certificate* );
- Basic English course for 30 hours, March 2 to April 23, 2007, under the auspice of Timor AID and the support by MPFCBP (*with certificate* );
- Quantitative Skills training program - competency 1, 2, 3 and 4 provided by MPFCBP, in 2008.
- Mathematic basic course for competency 6 (Quantitative Skills training program) by MPFCBP in 2009.

#### 4) Experience

***Temporary staff in the National Budget Directorate (DNO) since 2005 – 2010, with the following tasks:***

- *Focal point for the Ministry of Natural Resources since November 2005- until August 2007;*
- Assist in the submission and analysis of the Budget and the ratification budget;
- Provide budget letter and approve the salary of the temporary staff;
- Analyze and approve the budget transfer of the ministry.

***From September 2007 to 15 April 2010 was responsible for data base of the DNO with the following tasks:***

- Prepare budget format for annual budget and ratification budget;
- Provide assistance to the focal points of the line ministries to fill out forms in the formulation of annual budget as well as the ratification budget;
- Prepare documents of the annual budget and the ratification budget.

***March 2010 until September 2010, acted as the head of department of ....., responsible for the Expenditure Review in the DNO with the following tasks:***

- Analyze and provide budget transfer letter for the state organs;
- Evaluate and prepare the budget execution report for the annual budget formulation;
- Prepare the budget formulation form for annual budget and the ratification budget;
- Assist the focal point of the DNO and the line ministries;
- Prepare all relevant documents of the annual budget and the ratification budget;
- Budget Focal point for the Ministry of Finance and the whole government.

***Administrate NGO Aifunan May 2004-2005, with the following tasks:***

- Formulate plans of the NGO activities regarding Suco elections and the parliament elections;
- Provide proposal to the International agencies to get financial support;
- Monitoring of the NGO activities in the districts;
- Provide the activities' progress report to the Director of AIFUNAN NGO.

***Sub-district facilitator of Atauro Sub-district for the Community***

**Empowerment project (CEP) since 15 May 2000 until 2002, in the area of economic product, infrastructure and social affairs, with the following activities/tasks:**

- CEP program Socialization;
- Set-up the beneficiary groups;
- Training for the beneficiary groups;
- Monitoring of beneficiaries activities;
- Provide the beneficiaries activities progress report to the Director.

**Management Information System in Maliana Region for the CEP (Community Empowerment project) from 2003 to 30 April 2004 – Including Ataúro, with the following tasks:**

- Provide the Region 3's activities progress report;
- Request payment for the Staff salary;
- Monitoring of the Atauru group 's activities.
- **Civil servant of Indonesian Administration- in the Budget Unit, Finance Department of the Timor Timur Province, with the following tasks:**
- Prepare the annual and ratification budget for the government institutions and the district budget;
- Analyze and approve the budget for the government institutions and the district budget;
- Quarterly government budget report;
- Prepare budget books such as: APBD, DIKDA no DIPDA.

**Related information: current jobs according to the Ministerial Diploma**

- 1) Monitoring and analyze the State Organs and the Ministries budget Execution;
- 2) Analyze the percentage of the fund transfer request;
- 3) Provide inputs for the quarterly and annually budget execution report.

**Sections :**

- 1) *Expenditure evaluation*
- 2) *Expend Analyze*